

**CONFIDENTIAL**

**THE CERTIFIED PUBLIC SECRETARIES ACT**  
**(Cap. 534)**

**REGISTRATION OF CERTIFIED PUBLIC SECRETARIES BOARD (KENYA)**

**APPLICATION FOR RE-REGISTRATION**

The Registrar,  
 Registration of Certified Public  
 Secretaries Board,  
 P. O. Box 58218,  
 Nairobi.

1. Surname (Mr./Mrs./Miss) .....  
 Other Names .....  
 Professional Affixes .....  
 Postal Address .....  
 Residential Address .....  
 Telephone Numbers (Office) ..... House .....  
 Fax ..... E-mail Address .....  
 Nationality .....  
 Date of Birth .....
2. State: (i) Your previous registration number with the Board .....  
 (ii) Date of registration .....
3. Briefly state reasons for de-registration .....  
 .....  
 .....  
 State the Gazette notice number and date of your de-registration .....  
 .....
4. I, the above named, hereby apply to have my name reinstated in the register of  
 Certified Public Secretaries of Kenya.
5. I enclose a cheque/banker's draft for Ksh. .... in payment of the re-  
 registration fee which I understand is non-refundable.
6. Also appended is a letter of reference ..... dated  
 ..... from the Institute of Certified Public Secretaries of Kenya,  
 recommending my reinstatement in the Register of Members